

INTER-DISTRICT OPEN ENROLLMENT APPLICATION
ROOTSTOWN LOCAL SCHOOL DISTRICT

A separate application must be completed for each student.

Return the application to:

Rootstown Local Schools, 4140 State Route 44, Rootstown, OH 44272 Attn: Diana Pastor
330-325-9911

New Application Renewal Application _____ Grade Level for 2020-2021 school year _____

Full Legal Name of Student _____
First Middle Last

Parent/Guardian's Name _____

Address _____
City State Zip

Phone Number _____ Work Number _____
(optional)

Alternate Number _____ Email _____
(optional)

Student Social Security # _____

Date of Birth _____ Birthplace City _____ Sex M F

School District of Residence _____ School Currently Attending _____

Race (check one)

White/Non-Hispanic Black/Non-Hispanic Hispanic
 American Indian/Alaskan Native Multiracial Asian/Pacific Islander

Has student ever been expelled or suspended? If yes, when and why _____

Does student have an IEP, MFE, or 504 plan? _____ If yes, copy must be provided.

Reason(s) for Request for Transfer Under Open Enrollment _____

In the event my child is accepted, I hereby grant permission for school/education records to be transferred to an accredited school as needed. My signature further indicates that I will follow the Open Enrollment guidelines.

Signature Parent/Guardian Date

IF YOU ARE NOT CURRENTLY REGISTERED IN YOUR SCHOOL DISTRICT OF RESIDENCE, YOU MUST FIRST ENROLL IN YOUR DISTRICT OF RESIDENCE, THEN APPLY FOR OPEN ENROLLMENT AT ROOTSTOWN LOCAL SCHOOLS.

Please return to the Office of the Superintendent no later than August 7, 2020.

ROOTSTOWN LOCAL SCHOOLS

PARENT/GUARDIAN AGREEMENT TO AN INTER-DISTRICT OPEN ENROLLMENT

We have been properly informed that if our child is to be enrolled in the Rootstown Local School District we agree to the following conditions:

- A. Although unlikely, your child may not be admitted or may need to be transferred back to his/her home school at the end of the school year, if the maximum number of enrollments in the classroom s/he is attending becomes filled by students of that school district or by tuition students.
- B. If our child should require special education services or a reasonable accommodation for a Section 504 disability, s/he may be transferred back to his/her school of residence if the school s/he is attending is not providing the services or cannot make the reasonable accommodations.
- C. We shall provide the transportation for our child either to the school s/he will be attending or to a school bus stop within that school district provided space is available on that bus.
- D. We understand that we must make the application again next year.

Student Name

Parent/Guardian

Parent/Guardian

Date

(For Superintendent's Office Use Only) _____ Approved _____ Rejected

Start Date for Open Enrollment: _____ Assignment: _____

Superintendent's Approval _____ Date _____

Reason(s) for Rejection: _____

Rootstown Local Schools
Interdistrict Open Enrollment
Guidelines
2020-2021

The Rootstown Local Board of Education believes that students should, under certain prescribed circumstances, benefit from an interdistrict open enrollment policy. Guidelines for the transfer of students, based upon criteria established by the school's administration and in conjunction with recommendations from officials of the Ohio Department of Education are listed below. These guidelines are intended to be consistent with O.R.C. 3319.98.

1. Any application for an interdistrict transfer must be submitted to the Superintendent's Office of the Rootstown Local School District between **April 6** and not later than **August 7** of this school year. One application must be submitted for each student who requests an interdistrict transfer.
2. No interdistrict transfer will be permitted if the enrollment of the grade level being requested at the receiving building exceeds the following:

<u>Grade</u>	<u>Enrollment</u>
Kindergarten	25-1
Grade One	25-1
Grade Two	25-1
Grade Three	25-1
Grade Four	25-1
Grade Five	25-1
Grade Six	100
Grade Seven	100
Grade Eight	100
Grade Nine	100
Grade Ten	100
Grade Eleven	100
Grade Twelve	100

Special Education

K-5	12
6-12	12

3. Students, once accepted, may be displaced should enrollment exceed the limits stated above prior to the beginning of the school year.

4. Districts are **not** required to institute any special education programs to serve transfer students. If a student is evaluated for placement in a special education program, representatives of the district of residence must be invited to participate in the placement meeting.
5. All approved transfers are in effect for the current school year only and may be discontinued at the discretion of the administration in subsequent years.
6. Applicants shall be considered on a first-come, first-served basis with an assurance that native students will not be displaced. Participants in previous projects will be given preference.
7. Transportation shall be governed by the state interdistrict open enrollment guidelines. Transportation of students transferred out of their school attendance area at parental request shall be the sole responsibility of their parents/guardians unless the student can be picked up and dropped off at a stop on the receiving schools regular transportation schedule.
8. The Rootstown Local School District will deny enrollment to students who have been expelled or suspended for ten consecutive days in the current term or the immediately preceding term.
9. Students once approved for open enrollment may have their open enrollment status terminated, at any time, if there is excessive tardies or absences.
10. Superintendents may, by mutual agreement, waive the stated enrollment deadline, up to the first full week of October, should extenuating circumstances exist. Board to be informed of those students at their next regular meeting.

Administration Regulation
Rootstown Local Schools