

Minutes of Organizational Meeting
January 11, 2016

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Exhibit C

The Rootstown Local Board of Education met for the Organizational Meeting in the High School Library on January 11, 2016. Present were Tom Siciliano, Jay Kelsey, Norm Reynolds, Amanda Waesch, and Stephanie Langguth. Also present were Andrew Hawkins, Superintendent, Connie Baldwin, Treasurer, Diana Pastor, Matt Collins, Keith Waesch, Terri Hrina-Treharn, Brad Derteen, Amy Brunty, Nik Halaszi. The meeting was called to order by President Pro-Tem, Jay Kelsey at 6:00 p.m.

The Pledge of Allegiance was recited.

Roll Call: J. Kelsey, S. Langguth, N. Reynolds, T. Siciliano, A. Waesch

Hearing on the 2017 Fiscal Year Tax Budget

ORGANIZATIONAL MEETING:

Administration of the Oath of Office for A. Waesch and N. Reynolds

RESOLUTION 2016-01-01

BOARD PRESIDENT

It was moved by S. Langguth and seconded by T. Siciliano to nominate Jay Kelsey for Board President of Board of Education for 2016.

Yes: S. Langguth, T. Siciliano, J. Kelsey, Amanda Waesch, N. Reynolds; motion carried 5-0.

RESOLUTION 2016-01-02

BOARD VICE PRESIDENT

It was moved by T. Siciliano and seconded by S. Langguth to nominate Norm Reynolds for Board Vice President of Board of Education for 2016.

Yes: T. Siciliano, S. Langguth, A. Waesch, N. Reynolds, J. Kelsey; motion carried 5-0.

Resolutions for Organizational Procedures

Treasurer's Reports/Recommendations:

RESOLUTION 2016-01-03

FY2017 TAX BUDGET

It was moved by S. Langguth and seconded by T. Siciliano to adopt the FY2017 tax budget as presented.

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Yes: S. Langguth, T. Siciliano, A. Waesch, N. Reynolds, J. Kelsey; motion carried 5-0.

RESOLUTION 2016-01-04

AUTHORIZING THE TREAS.

It was moved by N. Reynolds and seconded by T. Siciliano to:

Authorize the Treasurer to obtain tax advances when necessary.

Authorize the Treasurer to pay bills within appropriation limits.

Authorize the Treasurer to invest interim funds when available, at the best responsible rate of return at her discretion, in eligible obligations including Star Ohio, Star Plus, or US Government securities as per O.R.C.

Authorize the Treasurer to modify, transfer and advance within the adopted appropriations as necessary within the Official Certificate of Estimated Resources.

Authorize the Treasurer to transfer between funds subject to approval at the next meeting.

Authorize the Treasurer to issue salary notices based upon negotiated agreements and placement on the salary schedule as approved by the Board and signed by the Board President.

Authorize the Treasurer to determine fiscal materiality when the invoice amount exceeds the purchase order amount excluding shipping and handling, for all funds as follows (materiality is for purchases and it is understood that shipping costs are excluded):

\$0 – \$500 – 30%	\$501 - \$1,000 – 20%
\$1,001 - \$5,000 – 10%	\$5,001 – up – 5%

Student activity materiality is 10% for all levels.

Authorize the Treasurer to borrow up to \$250,000.00 in increments not to exceed the immediate cash flow obligations. Such borrowing is to be reviewed and approved by the Board at its next meeting.

Yes: N. Reynolds, T. Siciliano, J. Kelsey, S. Langguth, A. Waesch; motion carried 5-0.

RESOLUTION 2016-01-05

AUTHORIZING THE TREAS.

It was moved by T. Siciliano and seconded by N. Reynolds to authorize the Treasurer to submit proposals, establish fiscal accounts, receive, appropriate, advance, transfer funds, and begin program operations when Board approval cannot be provided prior to

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grant deadlines. In such cases, specific grant information will be presented for Board approval at the next regular Board meeting.

Yes: T. Siciliano, N. Reynolds, A. Waesch, J. Kelsey, S. Langguth; motion carried 5-0.

Superintendent's Reports/Recommendations:

RESOLUTION 2016-01-06

2016 BOARD MEETING DATES

It was moved by S. Langguth and seconded by T. Siciliano to establish the time, dates and location of regular board meetings for the 2015 calendar year as follows:

January 25, 2016	July 18, 2016
February 22, 2016	August 15, 2015
March 21, 2016	September 19, 2016
April 18, 2016	October 17, 2016
May 16, 2016	November 21, 2016
June 27, 2016	December 19, 2016

Meetings will be conducted in the High School Cafeteria at 6:00 p.m., unless otherwise noted.

Yes: S. Langguth, T. Siciliano, A. Waesch, J. Kelsey, N. Reynolds; motion carried 5-0.

RESOLUTION 2016-01-07

AUTHORIZING THE SUPT.

It was moved by N. Reynolds and seconded by A. Waesch to:

Authorize the Superintendent to spend within appropriations effective with the 2017 fiscal year budget.

Authorizing the Superintendent to approve attendance and reimbursement for allowable expenses at professional meetings by staff members, within appropriations.

Authorize the Superintendent, during periods when the Board is not in session, to make offerings of employment directly to candidates for either teaching or non-teaching positions on behalf of the Board, and to acknowledge acceptance of such offers on behalf of the Board subject to a subsequent vote of ratification by the Board. Employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution will require the Board of Education to employ or continue to employ an individual who has not provided a satisfactory criminal records check or who has not satisfied the employment prerequisites created by law or Board Policy.

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Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees when the Board is not in session, however, upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Yes: N. Reynolds, A. Waesch, J. Kelsey, S. Langguth, T. Siciliano; motion carried 5-0.

RESOLUTION 2016-01-08

AUTHORIZING THE SUPT.

It was moved by S. Langguth and seconded by T. Siciliano to approve a resolution authorizing limited authority of the Superintendent to approve change orders:

WHEREAS, the Board seeks to ensure that bid projects can be completed in a timely and efficient manner;

BE IT RESOLVED, that the Board authorizes the Superintendent to sign any change order for the project, provided that any single change order exceeding \$10,000.00 in cost shall require the specific approval of this Board;

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including the Ohio Revised Code.

Yes: S. Langguth, T. Siciliano, A. Waesch, J. Kelsey, N. Reynolds; motion carried 5-0.

RESOLUTION 2016-01-09

LEGISLATIVE LIAISON

It was moved by S. Langguth and seconded by T. Siciliano to appoint Norm Reynolds as the Legislative Liaison for 2016.

Yes: S. Langguth, T. Siciliano, J. Kelsey, A. Waesch; Abstain: N. Reynolds, motion carried 5-0.

RESOLUTION 2016-01-10

STUDENT ACHIEVEMENT LIAISON

It was moved by S. Langguth and seconded by T. Siciliano to appoint Stephanie Langguth as the Student Achievement Liaison for 2015.

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Yes: T. Siciliano, N. Reynolds, J. Kelsey, A. Waesch, S. Langguth; motion carried 5-0.

RESOLUTION 2015-01-295

ADJOURNMENT

It was moved by T. Siciliano and seconded by S. Langguth to adjourn the meeting at 6:18 pm

Yes: T. Siciliano, S. Langguth, J. Kelsey, N. Reynolds, A. Waesch; motion carried 5-0

Jay Kelsey, President

Connie Baldwin, Treasurer