



## **School Vaccination Program Summary**

**Objective:** Provide flu vaccines to **ALL** consented school children regardless of their health insurance coverage. Flu vaccines are provided at no out-of-pocket expense to students, parents, schools or local/state government.

**Coordination with Public Health:** Coordinate with local/state public health departments in an effort to supplement their community vaccination initiatives.

**Coordination with Department of Education:** Coordinate with a designated person at each school district in order to schedule the clinic dates and times. Our goal is to conduct clinics when it is most convenient and least disruptive to the participating schools. Any testing, field trips, half days, etc. should be considered when scheduling clinic dates and times.

- Health Heroes will also need a designated person at each school (e.g., school nurse, office administrator, etc.) who will distribute and collect consent forms prior to the clinic dates. This person will also be responsible for accompanying the students to the clinic location (one grade level at a time is suggested) and ensuring their consent forms are in-hand.
- Since Health Heroes provides full indemnity coverage through a professional liability carrier, Health Heroes relieve school districts of any liability whatsoever.
- Although not required, it is helpful for a school nurse to be present at the clinics to clarify any questions regarding a child's medical history. Health Heroes operates with a policy of "when in doubt, do not vaccinate." The school nurse's review of the completed consent forms, prior to clinic day, is recommended (but not required) for accuracy and efficiency.

**Note: All forms must be COMPLETELY filled out or we will not vaccinate - this includes insurance (or no insurance) section completed, address, phone number, all health questions, and parent signature. If a form is not complete and time permits prior to clinic, please highlight incomplete sections and send back with child to have parent complete.**



### **Health Heroes Vaccination Process:**

- We provide schools with vaccine administration consent forms up to three weeks prior to the scheduled flu clinic. These forms are sent home with students, signed by parents and returned with the student to school. We administer vaccines only to consented children.
- Vaccines are administered to **all** consented children regardless of medical insurance coverage. Since we bill private insurance carriers and Medicaid directly, our business models enables us to absorb the cost of vaccine administration to any uninsured children. Neither insured nor uninsured parents will receive a bill from Health Heroes.
- Injections (IIV-4) will be the **ONLY** type vaccine provided this season. Per CDC/ACIP recommendations, the FluMist®, the LAIV Quadrivalent pain-free, nasal spray vaccine will not be provided this season.
- On clinic day, Health Heroes will send a team of 2-3 which will include 1-2 state licensed nurse(s) - along with all necessary supplies and vaccines - to each school at its' designated clinic time. The team will need two tables, four chairs, and a trash can in the designated clinic area.
- Clinics are typically scheduled for 2 hours per school. This allows enough time to vaccinate all consented children, assuming classes are brought to clinic in a timely manner. Children are typically out of the classroom for approximately 10-15 minutes.
- Children must enter the clinic with their consent forms in-hand. They will be asked to state their name to ensure they have the correct consent form. Each form will be reviewed to ensure completion and accuracy. If a child does not qualify or form is incomplete, he/she will be given a letter stating the reason(s) for non-vaccination.
- Once child is confirmed to qualify, he/she will then be vaccinated. Once vaccinated, the child will be given a letter stating he/she was vaccinated to take home. Also, the vaccination will be entered into the state's immunization registry. Health Heroes will keep the consent form after the child has left the clinic.
- A Health Heroes representative will be available by phone for any post-clinic questions or concerns.